

Port Owned Signage Policy

Adopted May 7, 2008 by Resolution #08-04

Applicable to:

Port owned signage adjacent to US Highway 101 and State Route 102 right-of-ways and subject to space available.

Definitions:

- Signage or signage application – shall consist of one (1) tenant sign panel placed on each of two (2) sides of any one (1) Port owned highway frontage sign.
- Primary tenant - tenant with whom the Port has a lease for either premises area with a privately owned building or a Port owned building.

Eligibility, Conditions, Specifications:

1. Applicant shall be a primary tenant in good standing.
 - Primary tenant may apply on behalf of a sub-tenant that occupies a portion of their owned or leased premise, realizing that the primary tenant is permitted just one signage application.
2. Signage must represent a commercial retail business located in excess of 150' from state highway right-of-way.
3. Applicant shall be limited to one signage application which shall be authorized on a 'space available' basis.
4. Signage shall be located at Port entrance with most direct access to business.
5. Businesses will be required to operate during regular business hours (8:00 – 5:00, Monday through Friday) unless actual days and hours of operation are components of the signage text. Failure to operate regularly as posted may result in forfeiture of eligibility.
6. Signage applicant shall be responsible for the manufacturing of the sign panels to Port specifications and the Port will drill, as necessary, and make all installations and removals.
7. Applicant shall pay \$300.00 per year for signage rental space which may be invoiced monthly.

8. Overall panel dimensions – 24” high x 36” wide; lettering equal to, or greater than 5”
9. Colors may vary to assist in identifying the represented business, but must be compatible with the Port signage color scheme. All colors shall be approved, in advance, by the Port.
10. All signage panels shall be constructed on a single piece of 0.063 inch thick aluminum and shall be fully reflective to show the same shape and color, both by day and night.
11. The applicant may have the sign panels manufactured to these specifications by a fabricator of their choice. The Port could provide a list of known signage fabricators.