

Port of Shelton
Regular Commission Meeting Minutes
January 3, 2012

I. CALL TO ORDER

Commissioner Hupp called to order the regular meeting of the Port of the Shelton Commission.

The following persons were present: Commissioner Taylor, Commissioner Wallitner, John Dobson, Executive Director; Wendy Smith, Executive Assistant, Steve Bloomfield, Pat Vandehey, C. Watson, Tom Davis, Norm Eveleth, Vince Dupea, Jerry Eckenrode, KMAS; Steve Goins, City of Shelton; Natalie Johnson, Mason County Journal.

II. PLEDGE OF ALLEGIANCE

Commissioner Hupp led the Pledge of Allegiance.

III. PUBLIC COMMENT PERTAINING TO AGENDA ITEMS

Commissioner Hupp welcomed Commissioner Taylor.

Tom Davis

Asked if the item on the agenda "Letter to Mason County Commissioners" could be read aloud so the citizens could provide input. Commissioner Hupp said the letter is in a draft form and is to be written from the Port Commission to the Mason County Commission so no public comment is warranted. Both Commissioners Taylor and Wallitner said they didn't see the harm in reading the letter aloud.

IV. ADOPT AGENDA

Adopted agenda as published.

V. APPROVE MEETING MINUTES

12/20/2011 meeting minutes were adopted as presented.

VI. CHECK CONTROL REPORT

Checks #23129 - #23167 in the amount of \$124,203.26 have been approved and accepted as presented.

VII. DISCUSSION/ACTION ITEMS

Letter to Mason County

Commissioner Hupp asked the Executive Director to read the draft letter. Commissioner Wallitner made a motion to bring the letter to final form and sending on to Mason County. Commissioner Taylor said he is in favor of working together with the county and there is a history of the municipalities working together. Commissioner Wallitner agreed. Commissioner Hupp said that Port's are often misunderstood so this issue keeps coming back up. Executive Director Dobson said there are two processes, one a building modification which generates a building permit and two a change in tenant. Currently the change in tenant are being processed like a building permit. Port would like to help work with the county as well.

The Vote

Commissioner Hupp – In favor

Commissioner Miles – In favor

Commissioner Wallitner – In favor

Motion carries.

VIII. STAFF COMMENTS

The Executive Director welcomed Commissioner Taylor on behalf of the Port staff.

IX. PUBLIC COMMENTS

Steve Bloomfield

Thanked Commissioner Taylor and wished him the best. Stated he wanted to work through this issue for the betterment of the community.

X. COMMISSIONER COMMENTS

Commissioner Wallitner said that he didn't want to start the year off changing positions and duties but after a conversation with the Executive Director he realized it was best to do this at the first of the year.

Commissioner Wallitner made a motion that he remain the Port Treasurer, that Commissioner Hupp become the Vice-Chair and that Commissioner Taylor become the Chair of the Commission. Commissioner Hupp seconded the motion.

The Vote

- Commissioner Hupp – In Favor
 - Commissioner Taylor – In Favor
 - Commissioner Wallitner – In Favor
- Motion Carries.

Commissioner Wallitner made a motion to remain the EDC Representative and to keep Commissioner Hupp as the WPPA Trustee and the FTZ Representative and to have Commissioner Taylor be the RTPO Representative. Commissioner Taylor seconded the motion.

The Vote

- Commissioner Hupp – In favor
 - Commissioner Miles – In favor
 - Commissioner Wallitner – In favor
- Motion carries.

XI. ADJOURNMENT

With no additional business **Commissioner Hupp** adjourned the meeting of the **Port of Shelton Commission at 2:29PM** in the Port's commission chambers.

Minutes submitted by: Wendy Smith, Executive Assistant

Minutes approved by: Commissioner Hupp 

Minutes approved by: Commissioner Taylor 

Minutes approved by: Commissioner Wallitner 