

**Port of Shelton**  
**Regular Commission Meeting Minutes**  
May 17, 2011

**I. CALL TO ORDER**

Commissioner Hupp called to order the regular meeting of the Port of the Shelton Commission.

The following persons were present: Commissioner Miles, Commissioner Wallitner, John Dobson, Executive Director; Teresa Rebo, Property Development Manager; Wendy Smith, Executive Assistant; Charles Houser, Port of Shelton Attorney; Tom Davis, Conley Watson, Mike Byrne, Dick Taylor, Norm Eveleth, Deb Soper, Roslynn Reed, Terri, Thompson, Patricia Vandehey, Natalie Johnson, Mason County Journal; Dedrick Allan, KMAS.

**II. PLEDGE OF ALLEGIANCE**

Commissioner Hupp led the Pledge of Allegiance

**III. PUBLIC COMMENT PERTAINING TO AGENDA ITEMS**

Tom Davis  
Spoke to the Executive Sessions on the agenda.

**IV. ADOPT AGENDA**

Attorney Houser added another executive session under RCW 42.30.110 (f). This will happen after the first two executive sessions. The Board will come back into regular session for any action. Then go into this third executive session.

Commissioner Miles wanted to add Item C under Section VII for discussion titled Request for Public Information mailing policy. Commissioner Hupp asked Commissioner Miles to place his request in the form of a motion. Commissioner Miles made the motion. The motion died for lack of a second.

Commissioner Hupp suggested they make a motion to adopt the agenda since it was a unique situation. Commissioner Wallitner made the motion to adopt the amended agenda. Commissioner Hupp seconded the motion.

The Vote:

Commissioner Hupp - Aye

Commissioner Wallitner - Aye

Commissioner Miles - Nay

Motion Carries to adopt the amended agenda.

**V. APPROVE MEETING MINUTES**

5/3/2011 meeting minutes were adopted as presented.

**VI. CHECK CONTROL REPORT**

Checks #22422 - #22462 in the amount of \$56,419.37 have been approved and accepted as presented.

## **VII. DISCUSSION/ACTION ITEMS**

### **A. Proclamation**

Wendy Smith read into the record the Proclamation declaring May 16 – May 20, 2011 as small business week at the Port of Shelton and May 19, 2011 as small business day.

### **B. Employee Recognition – Brandon Palmer 5 years**

Commissioner Hupp presented a Certificate of Appreciation to Brandon and thanked him for his service.

## **VIII. STAFF COMMENTS**

### **Appeal from Concerned Citizens of Mason County**

This appeal has been officially dismissed with prejudice. Attorney Houser recapped that it was dismissed at 10:15AM today. Attorney Houser reminded the Board that they had authorized the payment of \$575 for the costs, but Adage has agreed to pay those so the Port of Shelton will not have to. The term with prejudice means this case is moot and it cannot come back in this form with the same facts.

## **IX. PUBLIC COMMENTS**

### **Patricia Vandehey**

Clarified for the record that the letter to the editor she was referring to at the last meeting was written by Dennis Frost who stated that he has worked at the airport for several years. Director Dobson stated that Dennis is an employee of a tenant at the Port of Shelton. She said she didn't realize that. Commissioner Hupp thanked her for the clarification.

### **Tom Davis**

Spoke about the Prison Reception Center. Doesn't believe having another prison is a benefit to the community. Spoke about the Port of Shelton supporting this. Commissioner Hupp clarified that the Port has not officially given support to this project and at the public meeting Commissioner Hupp spoke as a citizen using his own personal address.

### **Conley Watson**

Also spoke about the Prison Reception Center and local jobs.

## **X. COMMISSIONER COMMENTS**

### **Commissioner Wallitner**

No comments

### **Commissioner Miles**

No comments

### **Commissioner Hupp**

Gave information about a meeting about the Johns Creek watershed. His suggestion was that the four involved entities, City of Shelton, Mason County, Port of Shelton and Squaxin Island Tribe all match the funds necessary to have USGS do the study.

## **XI. EXECUTIVE SESSION**

Pursuant to RCW 42.30.110 c and RCW 42.30.110 b, Commissioner Hupp announced that the commission will move into Executive Session at 2:35 for 40 minutes for purpose of discussing real estate. Will go into Executive Session at 2:35PM and be back into regular session at 3:15PM.

Informed public at 3:15PM that the commission needed an additional 15 minutes and would resume into regular session at 3:30PM.

Resumed regular session at 3:38PM. No action taken in executive session.

Commissioner Miles made a motion to adopt Resolution 11-01 authorizing the acquisition of equipment and application of value to outstanding lease payments and termination of the lease. Commissioner Wallitner made a second.

The Vote

Commissioner Hupp – Aye

Commissioner Miles – Aye

Commissioner Wallitner – Aye

Motion carries unanimously.

Commissioner Wallitner made a motion to authorize the purchase of real property and authorize our Executive Director to expend up to \$748,000 for the purchase of real property. Commissioner Hupp seconded the motion. Commissioner Hupp explained this is in reference to North One Investments Associates acreage right along the front of our property.

Commissioner Miles explained that he will abstain his vote based on the fact that this property has a principle owner Don Arsenault who had donated to his campaign for his first election. At that time he informed him that anything that came before this commission that he would abstain his vote.

The Vote:

Commissioner Hupp - Aye

Commissioner Wallitner - Aye

Commissioner Miles - Abstain

Motion carries

The commission adjourned to the last executive session pursuant to RCW 42.30.110 (f). Anticipate being in this executive session until 4:30PM for 45 minutes at 3:45PM.

## XII. ADJOURNMENT

With no additional business **Commissioner Hupp** adjourned the meeting of the **Port of Shelton Commission at 5:00PM** in the Port's commission chambers.

Minutes submitted by: Teresa Rebo, Property Development Manager and Wendy Smith, Executive Assistant

Minutes approved by: Commission Chairman Hupp

Minutes approved by: Commissioner Wallitner

Minutes approved by: Commissioner Miles

DO NOT Approve  
As to Form.