

**Port of Shelton**  
**Special Commission Meeting Minutes**  
April 15, 2011

**I. CALL TO ORDER**

Commissioner Hupp called to order the special meeting of the Port of Shelton Commission at 9:00 AM on April 15, 2011, in the Port of Shelton Commission Chambers.

The following persons were present: Commissioner Miles, Commissioner Wallitner, John Dobson, Executive Director; Attorney Houser, Wendy Smith, Executive Assistant.

**II. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Commissioner Hupp.

**III. ADOPT AGENDA**

Adopted as printed

**IV. DISCUSSION ITEMS**

Executive Session

Receive and evaluate complaint pursuant to RCW 42.30.110 – f

Executive Session

Review performance of an employee pursuant to RCW 42.30.110 - g

Commissioner Hupp adjourned the meeting into executive session at 9:05AM for one hour and fifteen minutes. The regular session will reconvene at 10:20AM.

Commissioners came back into regular session at 10:20AM. There was no action taken in executive session.

Commissioner Miles said the Board has reviewed an employee complaint and made a motion that the board direct outside legal counsel to review the complaint and get back to the Board of Commissioners. Commissioner Wallitner seconded the motion.

The Vote

All in Favor

Motion carries unanimously.

Commissioner Miles made a motion to have the Executive Director deal with that concern from the other employee administratively as a regular personnel matter. Commissioner Wallitner seconded the motion.

The Vote

All in Favor

Motion carries unanimously.

**V. COMMISSIONER COMMENTS**

None

**VI. ADJOURNMENT**

With no additional business **Commissioner Hupp** adjourned the special meeting of the **Port of Shelton Commission** at 10:23 AM in the Port's commission chambers.

Minutes submitted by: Wendy Smith, Executive Assistant

Minutes approved by: Commission Chairman Hupp Jay Hupp

Minutes approved by: Commissioner Wallitner T.M. Wallitner

Minutes approved by: Commissioner Miles Do Not Approve  
as to Form