

Port of Shelton
Special Commission Meeting Minutes
June 7, 2010

I. CALL TO ORDER

Commissioner Hupp called to order the special meeting of the Port of Shelton Commission at 10:00 a.m. on June 7, 2010, in the Port of Shelton Commission Chambers.

The following persons were present: Commissioner Miles, Commissioner Wallitner, John Dobson, Executive Director; Teresa Rebo, Property Development Manager; Wendy Smith, Executive Assistant; Al Frey, Maintenance and Environmental Manager; Roger Newman, David Reed, Bill & Marnie Cronwell, Karen Sandberg, Laura Lewis, Brenda Hirschi, Dick & Jo Curtis, Theresa Jacobson, Shawnie Vedder, Matt Matayoshi, Janice Vocke, Mary Duncan, Shelton Journal; Dedrick Allen, KMAS.

II. PLEDGE OF ALLEGIANCE

III. ADOPT AGENDA

Commissioner Miles made a motion to add Public Comment just before commissioner comments. Commissioner Hupp seconded motion. Commissioner Hupp explained the nature of a Special Meeting, that these are for urgent matters and he feels that Public Comments are not applicable to Special Meetings. The public will have opportunity tomorrow at Commissioner Workshop. Commissioner Miles would like it added. Discussion ensued as to whether or not it would be appropriate.

The Vote: In favor - Commissioner Miles. Opposed – Commissioner Hupp and Commissioner Wallitner. Motion Fails

IV. ACTION/DISCUSSION ITEMS

Commissioner Hupp stated that the meeting is for the purpose of addressing a letter, which is in draft form to Commissioner Miles. As result of interaction at last Tuesdays meeting he was concerned enough to address the issues and asked Attorney Houser to draft a letter to address policy and procedures for Commissioner/Staff interaction. Commissioner Hupp said that he would entertain a motion to authorize chair to sign and submit letter to Commissioner Miles. Commissioner Wallitner stated the motion and Commissioner Hupp seconded the motion. Commissioner Miles asked that the letter be read for the record. He stated he was ill on Friday and had not picked up his packet yet so he hasn't read the letter. Attorney Houser read letter dated June 7, 2010. Commissioner Wallitner stated that this was a well mannered and well written letter. Authorized chair to sign letter addressed to Commissioner Miles.

The Vote: In favor – Commissioner Wallitner and Commissioner Hupp. Opposed – Commissioner Miles. Motion carries.

Commissioner Hupp signed and handed the letter to Commissioner Miles.

The second item is a resolution with intent to reaffirm authorization that commission gave Executive Director to manage Port - Resolution 10-02. Commissioner Hupp called for a motion to adopt the resolution. Commissioner Wallitner made a motion to adopt resolution 10-02. Commissioner Hupp seconded the motion. Attorney Houser read Resolution 10-02 which clarifies commission and staff interactions and complies with the delegation of authority. The Executive Director works for and reports to the Commissioners as a body (the Commission). Commissioner Hupp opened this up for discussion. No discussion. Commissioner Hupp called for the vote to adopt Resolution 10-02 with intent of reaffirming Executive Director's authority and relationship of Executive Director and with commission.

The Vote: In favor Commissioner Wallitner and Commissioner Hupp. Opposed - Commissioner Miles. Motion carries.

V. COMMISSIONER COMMENTS

Commissioner Miles read outline of Commissioner Functions. Responsible for well being of community. Provide guidance, oversight and direction to make decisions for improvement of community and quality of life. Responsible for proper administration of organization. Ensure operations are within the parameter of law. Ambassadors of community. Essential duties are to hire, guide and supervise Executive Director to manage day to day operations of organization. Work together as team. Provide leadership toward vision, mission and goals. Monitor progress and hold staff accountable. Set direction consistent with vision. Prevent fraud, mismanagement. Ensure independent audits are conducted. Executive Director manages money appropriately. Approve adopt and monitor operating budgets. Ultimately responsible for improving quality of life. Proper economic development. Work for will of community. Quoted Colin Powell regarding leadership. He summed up his comments by stating that he is not up for reelection yet and not out to save his job he is doing his job.

Commissioner Wallitner stated that this is common sense and basic manners are also in order. He stated that commissioner Miles has set himself up as a one man commission and has usurped his authority. He stated that he does not have authority to do that and his behavior has been shocking and unprofessional. He does not have the right or authority to make decisions without the other commissioners and his attempt to create decorum. He is responsible to pick up packet in a timely manner and be prepared for the meetings. Commissioner Miles stated that the commissioners do not include him and that they have their own personal agendas. Commissioner Hupp agreed with Commissioner Miles' outline but disagrees with authority of any one commissioner. He stated that RCW 53 which governs the Port authority in the State of Washington explains that the authority rests with the entire commission not an individual commissioner interested in furthering his own interests. Commissioner Miles stated that there is no one he can go to that others do not accept his input. He stated that he has been a Port Commissioner longer than the other commissioners so he knows what he is doing.

VI. ADJOURNMENT

With no additional business **Commissioner Hupp** adjourned the special meeting of the **Port of Shelton Commission** at 10:27 AM in the Port's commission chambers.

Minutes submitted by: Teresa Rebo, Port Development Manager and Wendy Smith, Executive Assistant

Minutes approved by: Commission Chairman Hupp 

Minutes approved by: Commissioner Wallitner 

Minutes approved by: Commissioner Miles _____