

**Port of Shelton**  
**Regular Commission Meeting Minutes**  
March 16, 2010

**I. CALL TO ORDER**

Commissioner Hupp called to order the regular meeting of the Port of Shelton Commission at 2:00 p.m. in the Commission's Chambers.

The following persons were present: Commissioner Wallitner, Commissioner Miles, John Dobson, Executive Director; Teresa Rebo, Property Development Manager, Steve Bloomfield; Mary Duncan, Shelton Journal; Norm Eveleth; Dennis Frost, Matt Matayoshi, Mason County EDC, Dedrick Allan, KMAS.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT/CITIZEN OPEN FORUM**

Introduction of the Port of Shelton Property Development Manager – Teresa Rebo  
Norm Eveleth:

Port is under contractual obligation to create jobs - cannot rent to church.

Water tank built by US Department of Commerce was in exchange for job creation.

Rotary club may be able to assist – have a building which may be able to be used for church.

Commissioner Hupp – not zoned for church – we may not be renting to them.

**IV. ADOPT AGENDA**

Agenda approved as published.

**V. APPROVE MEETING MINUTES**

The Commission requested more time to review minutes for 2/21/2010, 3/2/2010 & 3/9/2010

**VI. APPROVE CHECK CONTROL LOG**

Commission Treasurer Wallitner checks numbered 21040 – 21065 are in perfect order.

Payment of principal and interest on bonds – long term debt – payment just short of \$200,000. Interest only payment due in 6 months.

**VII. DISCUSSION/ACTION ITEMS**

*A. EDC Agreement*

*Review of agreement with EDC – Matt Matayoshi*

*Summation*

*Support, maintain and attract businesses to the Port. Reviewed past accomplishments for Port.*

*Motion to accept extension of contractual agreement – seconded – motion carried*

**VIII. STAFF COMMENTS**

Last Saturday WSDOT – Aviation Division, Tom Peterson, Aviation Emergency Coordinator, held a training session for WASRA and CAP. 30-35 officers and cadets were at the Port along with the States Mobile Command Center.

Fairgrounds:

Lunch meeting with a number of distinguished names and companies in community. Forming LLC – Board of Directors – Rachel Hanson possible Executive Director. Port will rent to the newly established corporate entity which will facilitate the fair. Exit strategy must be in place with the final date for the property to be used as the Civic Center will be 12/31/2013. Port will not extend the lease beyond that date. Civic

center for fairs, etc. will be moved to another location. Port can do some short term rentals. A lot of work is going on at the fairgrounds. Museum – paper products have been removed but the balance of items still on location. The goal is to successfully serve the community. Steve Bloomfield has been a major contributor to progress in terms of getting outside entity setup. County confirmed that new regulations exempt the fair from requiring special permits.

**IX. PUBLIC COMMENTS**

No additional public comments.

**X. COMMISSIONER COMMENTS**

Commissioner Hupp:

Congratulations to John Dobson and Steve Bloomfield – excellent progression regarding the Fairgrounds direction and progress. If a corporate entity that Port can lease to does not come to fruition the Port will not be running the fair.

EDC – delighted to continue relationship – positive contributor of economic development of the Port.

**XI. ADJOURNMENT**

With no additional business **Commissioner Hupp** adjourned the meeting of the **Port of Shelton Commission at 2:32PM** in the Port's commission chambers.

Minutes submitted by: Teresa Rebo, Property Development Manager

Minutes approved by: Commission Chairman Hupp  \_\_\_\_\_

Minutes approved by: Commissioner Wallitner  \_\_\_\_\_

Minutes approved by: Commissioner Miles  \_\_\_\_\_