

Port of Shelton
Regular Commission Meeting Minutes
August 18, 2009



I. CALL TO ORDER

Commissioner Hupp called to order the regular meeting of the Port of Shelton Commission at 2:00 p.m. on August 18, 2009 in the Port of Shelton Commission Chambers.

The following persons were present: Commissioner Byrd, Commissioner Miles, John Dobson, Executive Director; Terra Dittmer, Office Manager; Al Frey, Maintenance and environmental Manager; Dennis Frost, Olympic Air; Steve Bloomfield, Jeff Green, Shelton Journal, Dedrick Allan, KMAS.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT/CITIZEN OPEN FORUM

No public comment made.

IV. ADOPT AGENDA

Commissioner Byrd moved to approve the agenda as presented, Commissioner Miles seconded; motion carried.

V. APPROVE MEETING MINUTES

Staff submitted the regular meeting minutes of August 4, 2009 Commissioner Byrd moved to ratify the meeting minutes as submitted, Commissioner Hupp seconded; motion carried.

Staff submitted the workshop meeting minutes of August 11, 2009 Commissioner Byrd moved to ratify the meeting minutes as submitted, Commissioner Miles seconded; motion carried.

VI. APPROVE CHECK CONTROL LOG

Commission Treasurer Byrd presented the check control log for the month of August, 2009, numbered 20319-20330 20355-20398 for a total of \$53,851.95, Commissioner Byrd moved to ratify the August, 2009 check control log as stated above, Commissioner Miles seconded; motion carried.

VII. DISCUSSION/ACTION ITEMS

A. Adoption Resolution 09-03 Expenditures of Promotional Hosting, staff presented the resolution and it is attached hereto, Commissioner Byrd moved to ratify as presented, Commissioner Hupp seconded the motion; Commissioner Miles voted against the motion; motion carried.

B. Adoption Resolution 09-04 Credit Card Authorization, staff presented the resolution and it is attached hereto, Commissioner Byrd moved to ratify as presented, Commissioner Hupp seconded the motion; Commissioner Miles voted against the motion; motion carried.

C. Adoption Water System Response Plan, staff highlighted the plan and it is attached hereto, Commissioner Byrd moved to ratify the plan as presented, Commissioner Miles seconded the motion; motion carried.

VIII. STAFF COMMENTS

Resolution 02-05 Establishing a Port of Shelton Investment Policy.
Resolution 09-05 Authority to Appointed Officials
Delegation of Authority to the Executive Director

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

None.

XI. ADJOURNMENT

With no additional business **Commissioner Hupp** adjourned the meeting of the **Port of Shelton Commission** at 2:40 p.m. in the Port's commission chambers.

Minutes submitted by: Terra Dittmer, Office Manager

Minutes approved by: Commission Chairman Hupp _____

Minutes approved by: Commissioner Byrd _____

Minutes approved by: Commissioner Miles _____