

**Port of Shelton
Regular Commission Meeting Minutes
May 5, 2009**



I. Call to order

Commissioner Hupp called to order the regular meeting of the **Port of Shelton Commission** at **2:00 p.m.** on May 5, 2009 in the **Port of Shelton Commission Chambers**.

The following persons were present: Commissioner Miles, Commissioner Byrd, John Dobson, Executive Director; Terra Dittmer, Office Manager ; Patti Miller-Crowley, Planning and Development Manager; Al Frey, Maintenance and Environmental Manager; Charles Houser, Port Attorney; Dennis Frost, Olympic Air; Bobbie Bash, Shelton; Jack Krause, Shelton; Matt Matayoshi, Economic Development Council; Jeff Green, Shelton Journal; Dedrick Allan, KMAS.

II. Business

Consent Calendar:

Commissioner Hupp moved to approve the agenda as presented, Commissioner Byrd seconded; motion carried.

Terra Dittmer, Office Manager submitted the regular meeting minutes of April 21, 2009, Commissioner Byrd moved to ratify the meeting minutes as submitted, Commissioner Miles seconded; motion carried.

Terra Dittmer, Office Manager submitted the study session meeting minutes of April 28, 2009, Commissioner Byrd moved to ratify the meeting minutes as submitted, Commissioner Hupp seconded, Commissioner Miles abstained; motion carried.

Commission Treasurer Byrd presented the check control report one for the month of May, 2009, numbered 20043-20085 for a total of \$125,009.52. Commissioner Byrd moved to ratify the May, 2009 check control one report as stated above, Commissioner Miles seconded; motion carried.

Action: Interagency Agreement Mason County Lease Termination, staff presented the agreement and is attached hereto, Commissioner Byrd moved to ratify as presented, Commissioner Miles seconded the motion; motion carried.

Action: North One Investments Fire Flow Request, the letter was read into record and is attached hereto, Commissioner Byrd moved to ratify as written, Commissioner Miles seconded the motion; motion carried.

Action: Resolution 09-02 WSDOT Aviation Funds Match Grant, the resolution was read into record and is attached hereto, Commissioner Miles moved to ratify as read, Commissioner Byrd seconded the motion; motion carried.

Update: Regional Project Update-Dennis McDonald, Project Manager, no show.

Discussion: Comprehensive Economic Development Strategy CEDS, Commissioner Byrd moved to add project number thirty nine, Johns Prairie Water, to the 2009-2010 CEDS List, Commissioner Miles seconded the motion; motion carried.

III. Public Comment

None

VI. Staff Comment

Briefing: Bremerton Economic Development Study, Patti Miller Crowley updated the Commission on the progress of the study and referred to her memo dated May 1, 2009, attached hereto.

Discussion: Oakland Bay Marina Pier Piling Inspection, John Dobson reported that staff has performed a core inspection of each piling at the marina, the results are attached hereto. The marina is in pretty good shape.

IV. Commissioner Comment

Commissioner Miles stated that he would like John Dobson to represent the Port on the PRT-PO Executive Committee and that he would like to see more verbatim in the meeting minutes.

Commissioner Byrd stated that he was looking forward to the upcoming WPPA Spring Conference and that he and John Dobson would be attending the upcoming Shelton Yacht Club meeting on May 7th.

The Commission agreed to discuss bylaws at the next study session on May 26th.

V. Executive Session

The regular meeting was recessed at 2:45 p.m. by Commissioner Hupp to enter into Executive Session at 2:50 p.m. pursuant to RCW 42.30.110 (f) complaint.

VI. Adjournment

The regular meeting reconvened at 3:13 with no additional business and no action, John Dobson announced that the study session of May 12th has been cancelled, **Commissioner Hupp** adjourned the meeting of the **Port of Shelton Commission** at 3:13 p.m. in the Port's commission chambers.

Minutes submitted by: Terra Dittmer, Office Manager

Minutes approved by: Commission Chairman Hupp _____

Minutes approved by: Commissioner Byrd _____

Minutes approved by: Commissioner Miles _____