

**Port of Shelton  
Regular Commission Meeting Minutes**

April 21, 2009



**I. Call to order**

**Commissioner Hupp** called to order the regular meeting of the **Port of Shelton Commission** at **2:00 p.m.** on April 21, 2009 in the **Port of Shelton Commission Chambers**.

The following persons were present: Commissioner Miles, Commissioner Byrd, Terra Dittmer, Office Manager ; Patti Miller-Crowley, Planning and Development Manager; Al Frey, Maintenance and Environmental Manager; Debbi Hufana, Finance Manager; Charles Houser, Port Attorney; Dennis Frost, Olympic Air; James Dok, Dok Associates; Bobbie Bash, Shelton; David Brown, TJAW; Marv Faughender, Voter; Tom Wallitner, Shelton Flight; Matt Matayoshi, Economic Development Council; Jeff Green, Shelton Journal; Dedrick Allan, KMAS.

**II. Business**

**Consent Calendar:**

**Commissioner Hupp** moved to approve the agenda as presented, Commissioner Byrd seconded; motion carried.

**Terra Dittmer, Office Manager** submitted the:

Regular meeting minutes of April 7, 2009

Special meeting minutes of April 7, 2009

Special meeting minutes of April 8, 2009

Special meeting minutes of April 8, 2009

Special meeting minutes of April 9, 2009

Special meeting minutes of April 9, 2009

Special meeting minutes of April 14, 2009

Special meeting minutes of April 15, 2009

Commissioner Miles moved to ratify the meeting minutes as submitted, Commissioner Byrd seconded; motion carried.

**Commission Treasurer Byrd** presented the check control report for the month of April, 2009, numbered 19940-20042 for a total of \$238,438.22. Commissioner Byrd moved to ratify the April, 2009 check control report as stated above, Commissioner Miles seconded; motion carried.

**Action: Managing Director Hire Offer, John Dobson**, Commissioner Byrd moved to hire John Dobson as the Managing Director, Commissioner Hupp opened the motion for comment, Commissioner Byrd stated it has been a long process to go through in selecting the top five of forty three applicants, more pleasure than pain with the high quality of applicants received there were several reasons why Mr. Dobson came out on top. Commissioner Miles concurred.

Commissioner Hupp stated that the an administrative mistake was made in the hiring procedure and that Port's are required to hire the Director and Auditor by Board action, **Commissioner Miles seconded; motion carried.**

Commissioner Hupp congratulated John Dobson and stated that he was impressed with his resume that included a lengthy background in marketing and financial management, "I'm delighted".

**Action: Managing Director Title Change to Executive Director**, Commissioner Byrd moved to change the title to Executive Director to fall in line with other Ports, hearing no second, Commission Chairman Hupp seconded the motion and opened it up for comment; Commissioner Miles stated that he valued John Dobson's background but that he was not happy in the process as it developed in changing the title and felt that it should remain Managing Director. He requested a withdrawal of the motion. **Motion carried with Commissioner Miles abstaining from the vote.**

### III. Public Comment

**Bobbie Bash** asked the Commission what the cost will be to change the director's title. Commission Chairman Hupp stated that the title has nothing to do with compensation and it would cost nothing.

**Marv Faughender** stated that he liked the new port logo.

**Tom Wallitner** complimented the Commission on their selection of Mr. Dobson "I don't think you could have done any better".

**Matt Matayoshi** addressed Mr. Dobson and stated that the EDC provides a monthly report at a regular Commission meeting and that he looks forward to working with John in the future. He is actively working on a couple of leads and he and John have a meeting tomorrow with an existing tenant possible looking to expand their operations.

### VI. Staff Comment

**Al Frey** welcomed John aboard to the team and reported that he and John toured port properties and that he looks forward to working with him.

**Attorney Houser** welcomed John and stated that he looks forward to working for and with him and that he is available for consultation and would be setting up a time to meet in the next couple of weeks.

### IV. Commissioner Comment

**Commissioner Miles** stated that at the last study session he requested the Commission form policy on how to conduct themselves and that they form a by-laws committee, he thanked the Commission for their willingness to discuss this further at the next study session "it is a step in the right "direction."

**Commissioner Byrd** told Marv Faughender that it was good to see him. He hopes that, with the new Executive Director on board, the Port can get back to business. "There are issues with the marina, Johns Prairie and Sanderson is where the growth will be." He also stated that he would be attending, along with John Dobson, the next Shelton Yacht club meeting.

**Commissioner Miles** stated that all three Commissioners would be attending the WPPA Spring Conference next month.

**Commissioner Hupp** said that there are challenges coming into the directorship at this time in the economy, two major businesses came here during the last down time in the economy, there are opportunities out there, we will reach out and capture those that we can.

**V. Executive Session**

The regular meeting was recessed at 2:22 p.m. by Commissioner Hupp to enter into Executive Session at 2:32 p.m. pursuant to RCW 42.30.110 (f) complaint.

**VI. Adjournment**

The regular meeting reconvened at 4:15 with no additional business and no action, **Commissioner Hupp** adjourned the meeting of the **Port of Shelton Commission** at 4:15 p.m. in the Port's commission chambers.

Minutes submitted by: Terra Dittmer, Office Manager

Minutes approved by: Commission Chairman Hupp \_\_\_\_\_

Minutes approved by: Commissioner Byrd \_\_\_\_\_

Minutes approved by: Commissioner Miles \_\_\_\_\_