

**Port of Shelton
Special Commission Meeting Minutes
February 27, 2009**



I. Call to order

Commission Chairman Miles called to order the special meeting of the **Port Shelton Commission** at **2:00 p.m.** on February 27, 2009 in the **Port of Shelton Commission Chambers**

The following persons were present: Commissioner Hupp, Commissioner Byrd, Jennifer Giles, Office Assistant; Charles Houser, Port Attorney, Dedrick Allan, KMAS.

II. Business

Executive Session: Chairman Miles recessed the special meeting into executive session for purposes of personnel matters pursuant to RCW 42.30.110 (g) Employee Performance with potential action. The Board recessed to executive session at 2:02 p.m. At 2:26 p.m. the Board adjourned from executive session, and came back into public session at 2:26 p.m. Commissioner Byrd made a motion to accept the resignation letter of Bob Robinson and the separation agreement prepared by Attorney Houser, Commissioner Hupp seconded the motion, motion carried unanimously.

III. Public Comment

None.

IV. Staff Comment

None.

IV. Commissioner Comment

Commissioner Byrd stated that there would be a press release finalized and released on Monday.

Commissioner Hupp stated that the Commission's next step should be a brief ad in the papers referring potential applicants to the Port's website.

Group discussion on the WPPA assistance available to us and the hiring/interview process.

Commissioner Byrd requested Commission Roles on the next work shop agenda.

V. Adjournment

With no additional business and no action, Commission Chairman Miles adjourned the special meeting of the Port of Shelton Commission at 2:43 p.m. in the Port's commission chambers.

Minutes submitted by: Terra Dittmer, Office Manager

Minutes approved by: Commission Chairman Miles _____

Minutes approved by: Commissioner Byrd, Commissioner _____

Minutes approved by: Commissioner Hupp, Commissioner _____