

Port of Shelton
Regular Commission Meeting Minutes
February 17, 2009



I. Call to order

Commission Chairman Miles called to order the regular meeting of the **Port of Shelton Commission** at **2:00 p.m.** on February 17, 2009 in the **Port of Shelton Commission Chambers**.

Commissioner Hupp, Terra Dittmer, Office Manager ; Patti Miller-Crowley, Planning and Development Manager; Al Frey, Maintenance and Environmental Manager; Charles Houser, Port Attorney; Dennis Frost, Olympic Air; Don Arsenault, North One Investments, Jill Van Hulle, Pacific Groundwater Group; David Brown, TJAW.

Commissioner Byrd was not present.

II. Business

Consent Calendar:

Terra Dittmer, Office Manager submitted the regular meeting minutes of February 3, 2009 Commissioner Hupp moved to ratify the regular meeting minutes of February 3, 2009 as submitted, Commissioner Miles seconded; motion carried.

Terra Dittmer, Office Manager submitted the special meeting minutes of February 9, 2009 Commissioner Hupp moved to ratify the regular meeting minutes of February 9, 2009 as submitted, Commissioner Miles seconded; motion carried.

Commission Treasurer Hupp, presented the check control report for the month of February, 2009, numbered 19788-19860 for a total of \$150,053.83. Commissioner Hupp moved to ratify the February, 2009 check control report as stated above, Commissioner Miles seconded; motion carried.

Action: Commission Motion \$50.00 South Side Hangar Surcharge: Commissioner Hupp moved to rescind the additional \$50.00 fee for the new hangars facing the south side, Commissioner Miles seconded; motion carried.

Action: FAA AIP Project 3-53-0069-010 Grant Offer: a summary of the grant offer was read into record and is attached hereto, Commissioner Hupp moved to ratify the grant offer as presented, Commissioner Miles seconded; motion carried.

Employee Recognition Terra Dittmer, Office Manager Five Year Certificate: Chairman Miles presented Terra Dittmer her with a certificate and recognized her for five years of dedicated and loyal service.

The regular meeting was recessed at 2:15 p.m. by Chairman Miles to reconvene at 2:25 p.m. The regular meeting reconvened at 2:25 p.m.

Discussion North One Investments, Don Arsenault, Water Rights:

Don Arsenault and Jill Van Hulle presented the Commission with information regarding public water systems and their draft "development" plan, attached hereto. They were seeking the written support of the Commission for their upcoming hearing with the Macon County Water Conservancy Board, after discussion, the Commission invited them to attend the study session on March 10 where this topic could be discussed in an informal and more appropriate setting. Attorney Houser read into record a portion of the Department of Health, October 20, 2008 letter regarding public water systems and a King County case, attached hereto.

III. Public Comment

None.

VI. Staff Comment

Patti Miller Crowley announced the extension for the bidders of Work Order 08.12.04 SF SIC 430 W Enterprise Road.

Al Frey updated the Commission on Manke's request to push dirt to the former Willis Lease site or to the frontage at Johns Prairie, Al and Terra worked together and denied the request.

IV. Commissioner Comment

None.

V. Executive Session

The regular meeting was recessed at 3:26 p.m. by Chairman Miles to enter into Executive Session at 3:26 p.m. pursuant to RCW 42.30.110 Personnel.

VI. Adjournment

The regular meeting reconvened at 3:46 with no additional business and no action, **Commission Chairman Miles** adjourned the meeting of the **Port of Shelton Commission** at 3:46 p.m. in the Port's commission chambers.

Minutes submitted by: Terra Dittmer, Office Manager

Minutes approved by: Commission Chairman Miles _____

Minutes approved by: Commissioner Byrd, Commissioner _____

Minutes approved by: Commissioner Hupp, Commissioner _____