

Port of Shelton
Special Commission Meeting Minutes
February 9, 2009



I. Call to order

Commission Chairman Miles called to order the special meeting of the **Port Shelton Commission** at **2:00 p.m.** on February 9, 2009 in the **Port of Shelton Commission Chambers**

The following persons were present: Commissioner Miles, Commissioner Hupp, Commissioner Byrd, Terra Dittmer, Office Manager; Charles Houser, Port Attorney, Brandon Palmer, Dedrick Allan, KMAS.

II. Business

Executive Session: Chairman Miles recessed the special meeting into executive session for purposes of personnel matters. The Board recessed to executive session at 2:02 p.m., with notice that it would come back into regular session at approximately 3:00 p.m. At 2:51 p.m. the Board adjourned from executive session, and came back into public session at 2:51 p.m. Chairman Miles stated that there was no action as a result of the Executive Session and that Managing Director, Bob Robinson, continues to be on paid administrative leave as made effective at the January 16th Special Commission meeting.

Port Staffing Requirements-Engineering Technician: There was Commission discussion with Brandon Palmer regarding a re-hire proposal for the Engineering Technician position that was vacated this year. Commissioner Hupp moved to hire Brandon Palmer into the position of Engineering Technician in accordance with option one of the rehire proposal, attached hereto and incorporated herein, Commissioner Byrd seconded; motion carried unanimously.

III. Commissioner Comment

Commissioner Hupp, regarding CPI, stated that it would be prudent at this time to set it aside and revisit in the future. The Port should continue status quo with regards to the Department of Emergency Management Lease, negotiations on their lease termination to follow. Sims billing; Finance Department will continue to work with the tenant on getting them caught up. He reported that he had lunch with Phil Johnson, Mason County Forest Products, the Commission is awaiting a written request for lease renegotiating. He reported on his visit to the marina and the members meeting for the Shelton Yacht Club, he felt it was a successful meeting. Al Frey, Maintenance and Environmental Manager, will continue to update the Commission.

Commissioner Byrd stated that government cannot subsidize private industry. He stated that he would be attending the staff meeting this Wednesday. He also asked whether the rail-yard improvements were done via contract or force account labor. Terra Dittmer stated that it was a combination.

Commissioner Miles reiterated, for the media that was present, that there was no action as a result of the Executive Session.

IV. Staff Comment

Terra Dittmer stated that, with the absence of our Managing Director, she was uncomfortable with making changes to the Port's policies or procedures, budget, organizational chart and other critical aspects to the Port's operations.

V. Adjournment

With no additional business and no action, Commission Chairman Miles adjourned the special meeting of the Port of Shelton Commission at 3:30 p.m. in the Port's commission chambers.

Minutes submitted by: Terra Dittmer, Office Manager

Minutes approved by: Commission Chairman Miles _____

Minutes approved by: Commissioner Byrd, Commissioner _____

Minutes approved by: Commissioner Hupp, Commissioner _____