

**Port of Shelton
Regular Commission Meeting Minutes**

January 20, 2009



I. Call to order

Commission Chairman Byrd called to order the regular meeting of the **Port of Shelton Commission** at **2:00 p.m.** on January 20, 2009 in the **Port of Shelton Commission Chambers**.

The following persons were present: Commissioner Miles, Commissioner Hupp, Terra Dittmer, Office Manager ; Patti Miller-Crowley, Planning and Development Manager; Al Frey, Maintenance and Environmental Manager; Charles Houser, Port Attorney; Matt Matayoshi, Economic Development Council; Dennis Frost, Olympic Air; Jack Krause, Association of Sanderson Pilots; John Dobson, Washington Pilots Association; Art Thompson, Tom Wallitner, Shelton Flight; John Hansen, Washington Aviation Association; Jerry Swartos, MCFD 11; Brandon Harnish, Washington Pilots Association; Jessie Farrington, Kapowsin Airsports; Norm Eveleth, Jim Veitz, Steve Bloomfield .

II. Business

Consent Calendar:

Terra Dittmer, Office Manager submitted the regular meeting minutes of January 6, 2009 Commissioner Miles moved to ratify the regular meeting minutes of January 6, 2009 as submitted, Commissioner Hupp seconded; motion carried unanimously.

Terra Dittmer, Office Manager submitted the special meeting minutes of January 16, 2009 Commissioner Miles moved to ratify the regular meeting minutes of January 16, 2009 as submitted, Commissioner Hupp seconded; motion carried unanimously.

Commission Treasurer Hupp, presented the check control report for the month of January, 2009, numbered 19684-19787 for a total of \$225,539.12. Commissioner Hupp moved to ratify the January, 2009 check control report as stated above, Commissioner Miles seconded the motion, motion carried unanimously.

Action: 2009 Commission Board Positions Commissioner Hupp made a motion that the 2009 Commissioner Office Assignments be as follows:

Commissioner Miles-Chairman

Commissioner Byrd-Vice Chair

Commissioner Hupp-Treasurer

Commissioner Miles seconded the motion, motion carried unanimously.

Commissioner Byrd passed the gavel to Commissioner Miles.

III. Public Comment

Jim Veitz, addressed concerns that he has with the following:

The way the Port determined CPI, mid-year, why?

Billing late fees when the bills are not usually received until after the due date, why?

A deposit adjustment being made this year, is this legal?

Changes made to the hangar rental agreement, would like the opportunity to go over them with the Commission.

The Commission invited Mr. Veitz to attend an upcoming workshop to discuss these issues at length.

VI. Staff Comment

Al Frey, updated the Commission on the progress of the water meter installation at Johns Prairie.

IV. Commissioner Comment

Commissioner Byrd, stated that we are making progress with the airport master plan update and asked the public to please "bear with us".

Commissioner Hupp announced that he would be attending the Shelton Yacht Club's monthly dinner along with Al Frey stating that it will be a good opportunity to open up communication.

V. Executive Session

The regular meeting was recessed at 2:15 p.m. by Chairman Miles to enter into Executive Session at 2:25 p.m. pursuant to RCW 42.30.110 Personnel.

VI. Adjournment

The regular meeting reconvened at 3:26 and with no additional business, **Commission Chairman Miles** adjourned the meeting of the **Port of Shelton Commission** at 3:26 p.m. in the Port's commission chambers.

Minutes submitted by: Terra Dittmer, Office Manager

Minutes approved by: Commission Chairman Miles _____

Minutes approved by: Commissioner Byrd, Commissioner _____

Minutes approved by: Commissioner Hupp, Commissioner _____