

**Port of Shelton**  
**Special Commission Meeting Minutes**  
January 16, 2009



**I. Call to order**

**Commission Vice-Chairman Miles** called to order the special meeting of the **Port Shelton Commission at 3:00 p.m.** on January 16, 2009 in the **Port of Shelton Commission Chambers**

The following persons were present: Commissioner Miles, Commissioner Hupp, Commissioner Byrd present by telephone, Terra Dittmer, Office Manager; Charles Houser, Port Attorney, Jennifer Giles, Office Assistant, Janis Byrd, Tammie Johnson, Dedrick Allen, KMAS

**II. Business**

Executive Session: Vice Chairman Miles identified that the purpose of the special meeting was to have the Board hold an executive session for purposes of personnel as performance issues. Discussion as to the need for an executive session today or next at the regular meeting on Tuesday ensued and it was agreed to proceed with the executive session today by the Board. The Board recessed to executive session at 3:04 p.m., with notice that it would come back into regular session at 3:45 p.m. The Board came back into regular session at 3:45 to notify the public that it was continuing its executive session to 4:00 p.m. The Board came back into regular session at 4:00 p.m. to advise the public that the executive session would continue to 4:15 p.m. At 4:12 p.m. the Board came adjourned from executive session, took a five minute recess and came back into public session at 4:17 p.m.

Upon reconvening in public session a motion was made by Commissioner Hupp to place the Managing Director, Bob Robinson on administrative leave until further notice from the Board and seconded by Commissioner Byrd; motion carried unanimously. The Board asked the Port's Attorney to notify Mr. Robinson and to place the matter on the agenda for an executive session for matters of personnel for further discussion at the next regular Board meeting of January 20, 2009.

**III. Commissioner Comment**

There were no commissioner comments.

**IV. Adjournment**

With no additional business, Commission Vice Chairman Miles adjourned the meeting of the Port of Shelton Commission at 4:21 p.m. in the Port's commission chambers.

Minutes submitted by C.H. (Skip) Houser, Port's Attorney

Minutes approved by: Commissioner Byrd, Commission Chair \_\_\_\_\_

Minutes approved by: Commissioner Miles, Commissioner \_\_\_\_\_