

**Port of Shelton**  
**Public Hearing and Regular Commission Meeting Minutes**  
November 17, 2009

**I. CALL TO ORDER**

Commissioner Hupp called to order the regular meeting of the Port of Shelton Commission at 2:00 p.m. on November 17, 2009 in the Port of Shelton Commission Chambers.

The following persons were present: Commissioner Byrd, Commissioner Miles, Jan T Fancher, Port CPA; Debbi Hufana, Finance Manager; John Dobson, Executive Director; Dedrick Alan, KMAS; Steve Levette, Mike Byrne, Wendy Ervin, Dennis Frost, Olympic Air.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT/CITIZEN OPEN FORUM**

No public comment made.

**IV. ADOPT AGENDA**

Commissioner Byrd moved to approve the agenda; motion carried.

**V. PUBLIC HEARING** for the 2010 Operating, Maintenance and Capital Budget Pursuant to RCW 53.35.020 and RCW 53.35.045

Commissioner Hupp opened the meeting for public comment, hearing none, the hearing was closed.

**VI. DISCUSSION/ACTION ITEMS**

i. Resolution 09-08 Adopting a Declaration of Substantial Need for Purposes of the Setting the Limit Factor for the Property Tax Levy for 2010, staff presented the resolution and it is attached hereto, Commissioner Byrd moved to ratify the resolution 09-08 as presented, Commissioner Hupp seconded; motion carried.

ii. Resolution 09-09 Adopting the Property Tax Levy for 2010, staff presented the resolution and it is attached hereto, Commissioner Miles moved to ratify the resolution 09-09 as presented, Commissioner Byrd seconded; motion carried.

iii. Resolution 09-10 Adoption of the Operating/Maintenance and Capital Budget for 2010, staff presented the resolution and it is attached hereto, Commissioner Byrd moved to ratify the resolution 09-10 as presented, Commissioner Miles seconded; motion carried.

**VII. APPROVE CHECK CONTROL LOG**

Commission Treasurer Byrd presented the check control log for the month of November, 2009, numbered 20634-20685 for a total of \$108,668.07, Commissioner Byrd moved to ratify the check control log as stated above, Commissioner Miles seconded; motion carried.

**VIII. STAFF COMMENTS**

John Dobson briefed the Commission on ADAGE's progress, they are surveying and working with ORCAA, lease negotiations may start as early as mid December.

**IX. PUBLIC COMMENTS**

Mike Byrne asked about the Fairgrounds revenue described in the budget narrative, is there a lease or specific events identified? Has the Port opened the door for leasing to groups who have nowhere else to go?

*The Port is doing a premise evaluation, including water, structural integrity of buildings, septic, etc. We are booking on a contingency basis only.*

Wendy Ervin stated that she opposes encroachment on the airport, and is a strong supporter of maintaining the overlay zone.

**X. COMMISSIONER COMMENTS**

Commissioner Byrd stated that he is pleased with the effort Patti Miller Crowley has put into the clean marina certification and the contributions made to the Oakland Bay Advisory group.

Commissioner Miles gave thanks to staff for the budget preparation.

Commissioner Hupp commented on the magnitude of ADAGE and the potential impact to Mason County, 50 mega watt green power facility situated on 100 acres at Johns Prairie, creating 50 plus primary and over 150 secondary family wage jobs.

**XI. ADJOURNMENT**

With no additional business **Commissioner Hupp** adjourned the meeting of the **Port of Shelton Commission** at 2:30 p.m. in the Port's commission chambers.

Minutes submitted by: Terra Dittmer, Office Manager

Minutes approved by: Commission Chairman Hupp \_\_\_\_\_

Minutes approved by: Commissioner Byrd \_\_\_\_\_

Minutes approved by: Commissioner Miles \_\_\_\_\_